

# UIL Concert & Sight Reading Middle School West Zone Evaluation

March 30 & 31, 2026  
Westfield High School

16713 Ella Boulevard  
Houston, TX 77090  
Kaitlyn Floyd & Tremain Perkin, Contest Hosts  
281-891-7227  
[kfloyd1@springisd.org](mailto:kfloyd1@springisd.org)

## **General Information:**

**UNLOADING:** Unloading will take place at the rear of the school. Buses will enter off of South Ridge, the street between the high school and Bammel middle school, and turn into parking lot C. Drop off will be in the circle drive. Students will enter the building at the PAC Entrance at door number 14. **DO NOT ENTER THROUGH ANY OTHER DOOR.** A student guide will greet you, and escort you through contest process, from drop off to pick up.

**PARKING:** Available bus parking can be found in the vacant parking lot that the marching band trailer is parked in. Be sure to get your bus driver's phone number so that you can call them when you are ready to be picked up. If you arrive early, your only option is to wait in the Westfield High School PAC. Your students **MUST** be supervised and on their absolute **BEST** behavior. Cell phones **MUST BE SILENCED OR TURNED OFF.** Arriving 30 minutes prior to your warm-up time is perfect for contest flow.

**CHECK IN:** Please check in at the ticket booth that is just inside door 14. Here, you will drop off your signed UIL Form #1 and your music scores (be sure the measures are numbered). Also, make sure your scores are labeled with your school's name. Labeling the scores will help to ensure they are returned to the proper organization. Your WHS student guides will escort you to the PAC to wait, or lead you to the warm-up room, depending on your arrival time.

**GUIDES:** Each choir will be assigned two student guides to assist you throughout the contest. Your guide will meet you in the lobby of the PAC 15 minutes prior to your warm up time and stay with you throughout your warm-up, stage performance, and sight reading process.

**WARM-UP:** A 20 minute warm up time has been allotted for each choir. Warm-up will take place in the carpeted band hall. There is a 5 minute transition time included in your warmup. Each choir should be prepared to enter the warm-up room at their scheduled time. Please notify the WHS student helper who greets you at the door what your time warning preferences are. You must leave the warm-up room when your assigned time has expired. There will be a time keeper in the warm up room. If you have an issue (i.e. transportation issues) please call me ASAP.

**STAGE:** The stage will be equipped with sound shells and 8 sets of 4-step choral risers for all choirs. Please email me early with any special performance requirements (music stands, chairs, etc.), and I will do the best I can to help.

**SIGHT-READING:** There will be risers in the sight reading room set up just like the stage and warm up room. The sight reading room will be in the choir room in the music hallway. There will be a piano and a music stand for your use. There will be a time keeper in this room. Please notify the WHS student helper who greets you at the door what your time warning preferences are.

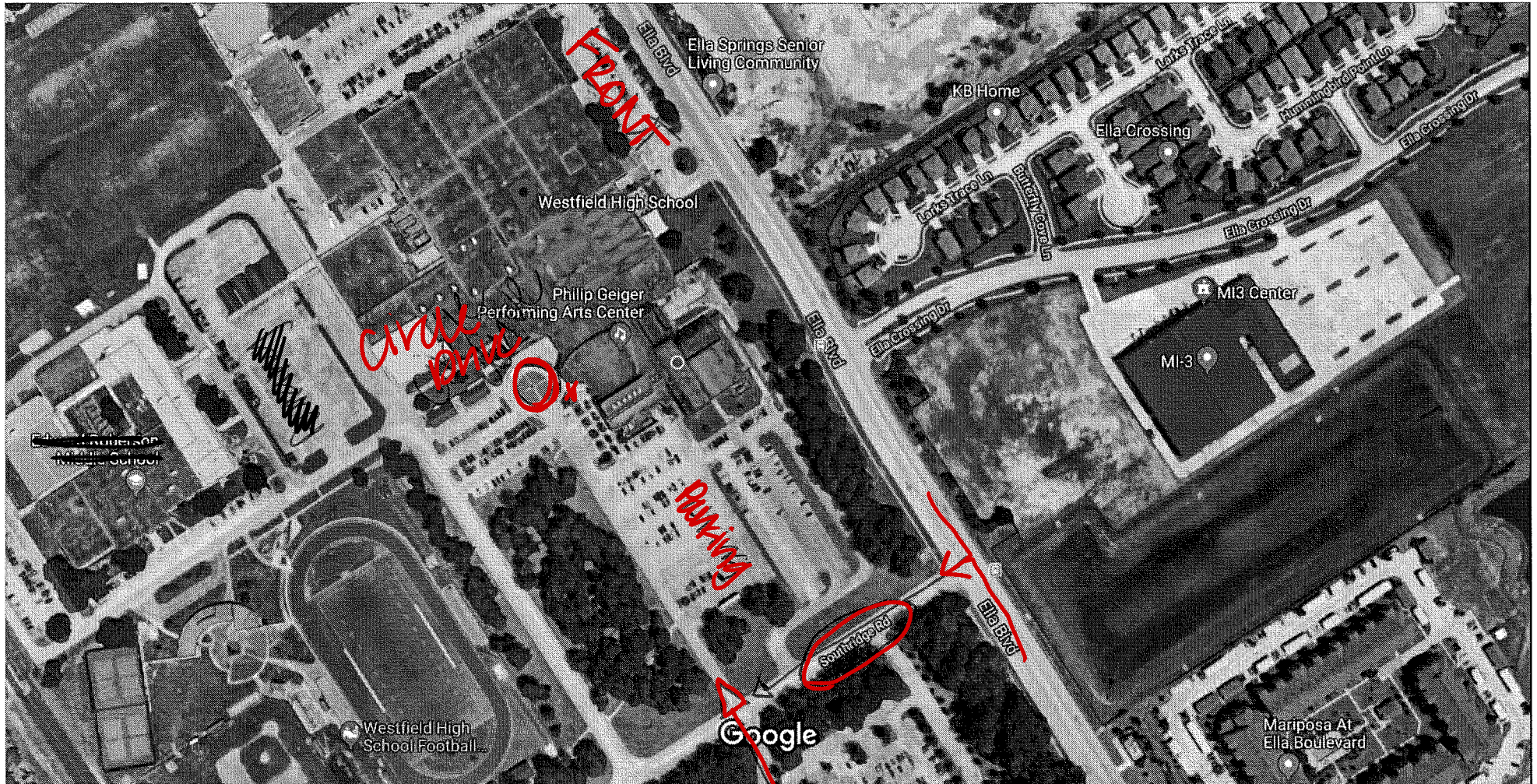
**CRITIQUE SHEETS:** These may be picked up from the contest office (located in between the warm up room and sight reading room) shortly after your group is done sight-reading.

**PROPER CONDUCT:** Please make sure your students are respectful of the other performing groups and aware there will be classes in session. Please keep your group together and supervised for the duration of your stay. Please – no choir students outside of the Contest Wing. Please do not allow them to enter any other part of the building. Restrooms are in our wing. Help us keep the doors to warm-up and performing areas closed at all times. Please instruct your students to be as quiet as possible inside the building before and after your performance. Absolutely no playing will be tolerated in the hallways. All doors to the auditorium will be monitored during performances; no one may leave or enter while a choir is performing.

**MISCELLENAOUS:** There will NOT be a concession stand. Please, no food or drink of ANY KIND is allowed in the Westfield High School Performing Arts Center.

**HELP:** If you have any questions or need more information, you can reach Kaitlyn Floyd at 281-891-7227 (school) or 346-370-6149 (cell) or [kfloyd1@springisd.org](mailto:kfloyd1@springisd.org).

# Google Maps Westfield High School

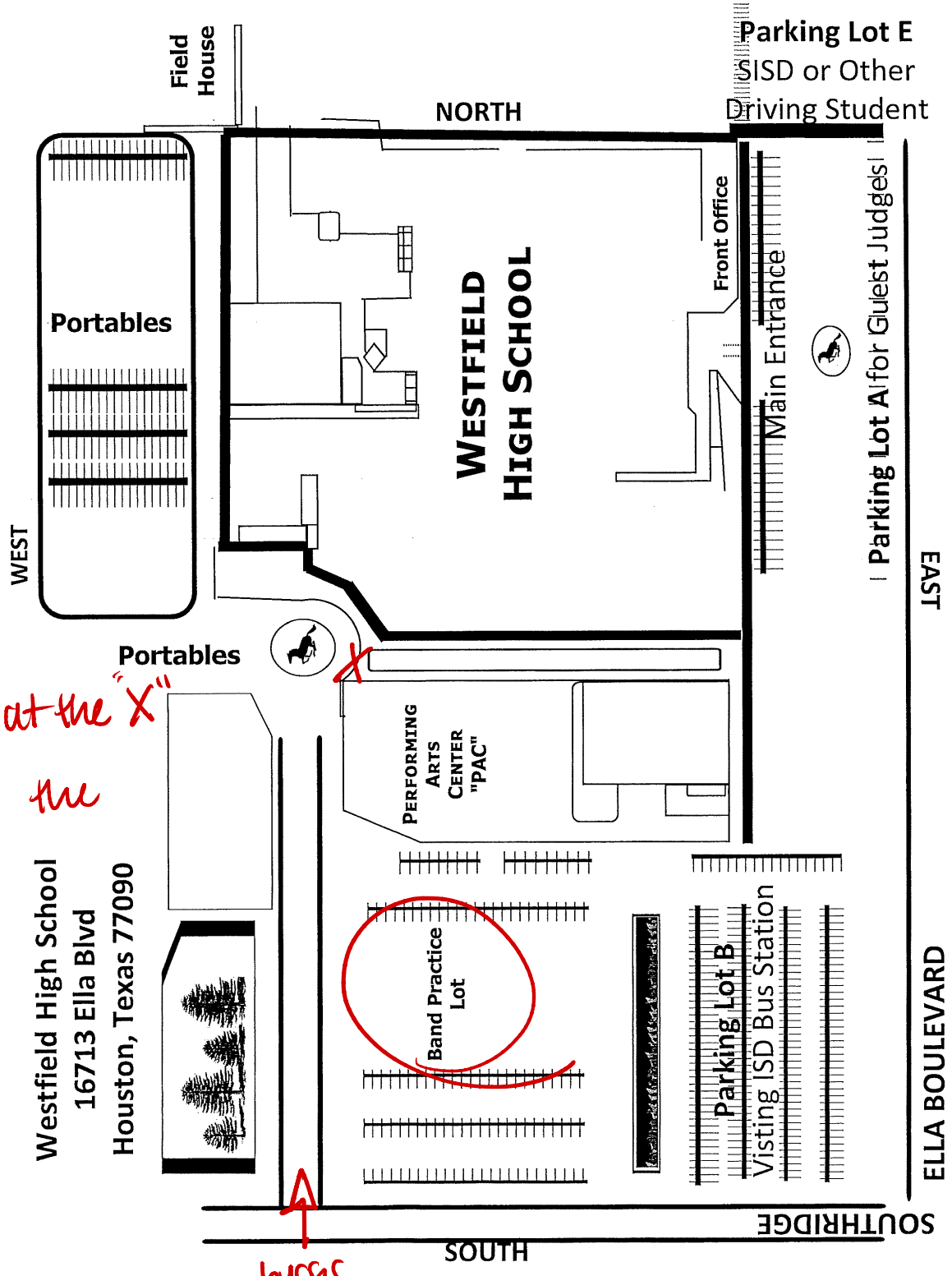


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buses enter here

*ENTER at the "X"*  
*Park in the*  
*Band*  
*Practice*  
*Lot*

Westfield High School  
16713 Ella Blvd  
Houston, Texas 77090



*busses enter here*